



# BESTSEMESTER TRANSCRIPT REQUEST FORM

Student Programs of the Council for Christian Colleges & Universities

## Instructions to Applicant:

**Complete and submit this form to your school's Registrar in order to request that an official transcript\* be mailed to the appropriate BestSemester program(s).** (Please note that your home campus may require you to complete their transcript request form. If so, please discard this one.)

Remember, it can take several weeks for a transcript request to be processed and received. Your BestSemester application is not considered complete and ready for admissions review until all application requirements, including official transcript(s) from all undergraduate institutions attended, have been received.

### **SPRING 2019 APPLICATIONS WILL BE REVIEWED ON A ROLLING BASIS**

\*Transcripts for SPRING 2019 applications must reflect courses and grades through Spring 2018. If you are completing your application prior to the end of the Spring 2018 semester, please provide grades through Fall 2017. You may be asked to provide Spring 2018 transcripts following the semester.

**I HEREBY AUTHORIZE** the release of my official transcript to BestSemester. I am applying to the **SPRING 2019** semester of the following program(s) (check all that apply; one official transcript is required for each program of application):

- American Studies Program
- Australia Studies Centre
- Latin American Studies Program
- Los Angeles Film Studies Center
- Middle East Studies Program
- Northern Ireland Semester
- Scholars' Semester in Oxford
- Uganda Studies Program

**Mail to:**  
**[Program Name]**  
**321 8<sup>th</sup> Street NE**  
**Washington, DC 20002**  
**FAX: 202-546-8914**

- Contemporary Music Center

**Mail to:**  
**Contemporary Music Center**  
**559 Church Street East**  
**Brentwood, TN 37027**  
**FAX: 615-712-7546**

APPLICANT'S FULL NAME (Please Print)

SIGNATURE

STUDENT ID #

HOME CAMPUS

DATE

